

Highbridge

Homeowners Association, Inc.

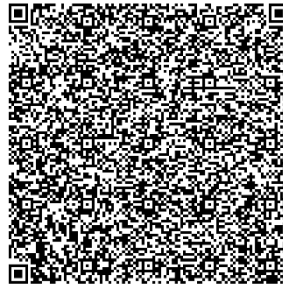
Notice of 2025 Annual Meeting

December 4, 2025

Dear Highbridge HOA Member,

In accordance with Bylaws for Highbridge Homeowners Association, Inc. you are hereby given notice that an Annual Meeting of the Members is scheduled for December 4, 2025 at 6:30 pm. The primary purpose of the Annual Meeting is to elect new members to Board of Directors, reviewing 2025 financials and discussing 2026 plans. The Association will be electing 2 (two) homeowners to the Board of Directors. The meeting will be held online. Instructions for the meeting are below.

2025 Annual Meeting : Microsoft Teams



Meeting ID: 246 854 943 330 08

Passcode: ts36kj7c

Dial in by phone

+1 323-694-0227.,626096106 # United States, Los Angeles

Phone conference ID: 626 096 106#

As there will not be an in-person meeting, no floor nominations will be taken. Enclosed with this notice is a candidacy form. The form should be completed for each person who would like to run for a position on the Board of Directors. The form must be received by December 2nd, 2025 and will be posted to the website. For those candidates that timely submit a form, your name will be placed on the ballot.

The election will be held online on the association's website. Voting will open after the conclusion of the annual meeting and will take place for 24 hours. We anticipate releasing results of the election within 72 hours of when voting ends. If you cannot attend the meeting and do not wish to vote online, you may complete the attached proxy. All proxies must be turned in by December 4th, 2025 to Ivori Moore at Ivori@legacyswhoa.com. No proxies will be accepted after this time. All proxies will be validated.

We look forward to receiving your candidacy form and your participation on the Board of Directors.

Regards,

Ivori Moore
Association Manager

Legacy Southwest Property Management, LLC
5600 Tennyson Pkwy., Ste. 270, Plano, TX 75024
Phone: 214.705.1615 Email: Ivori@legacyswhoa.com
Website: highbridgehoa.com

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Board Member Candidacy Form
2025 ANNUAL MEETING

Please fill out this profile form if you are interested in running for the Board of Directors

Homeowner Name:

Daytime Phone Number:

Property Address:

Evening Phone Number:

Please tell us about yourself: (spouse, kids, hobbies / interest, etc.)

Please write past experiences / work that qualifies you for a position on the Board of Directors:

Do you have any commitments that will restrict you from serving on the Board of Directors?(Travel, Employment, other Meetings):

By submitting this form and signing below, I acknowledge that if elected I accept those responsibilities as described in the Governing Documents of the Association. I am also aware that information provided on this questionnaire will be published in the 2025 Annual Meeting packet.

Signed: _____

Date: _____

Please mail or email the form to the address listed below by December 2nd, 2025 by 5 pm.

Legacy Southwest Property Management, LLC
5600 Tennyson Pkwy., Ste. 270, Plano, TX 75024
Phone: 214.705.1615 Email: Ivori@legacyswhoa.com
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2025 Annual Meeting

Proxy

KNOW ALL MEN BY THESE PRESENTS, that the undersigned Homeowner in Highbridge Homeowners Association does hereby constitute, authorize, and appoint: **(please check one of the options below):**

☐ Option #1 _____ (name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy Holder may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

☐ Option #2 A Director of the Board who is not running for re-election for both voting and quorum purposes as the Proxy for the Homeowner to act on behalf of Homeowner at the Annual Meeting of members of the Homeowners Association, and at any adjournment of the Annual Meeting or any subsequent meeting called to conduct or complete the Annual Meeting.

The Proxy Holder shall have full power to represent the Homeowner and vote on all issues and motions that are properly presented at the meeting(s) for which this designation of proxy is effective. The Proxy shall have the authority to vote entirely at the discretion of the Proxy.

☐ Option #3 **This proxy is to be used for quorum purposes only and will not be used for their voting privileges.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

Owner's Name (Printed)

Signature of Owner

Owner's Property Address

Date

**The deadline to return the proxy is December 4th, 2025
by noon**

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2025 Annual Meeting
Agenda

- I. 6:30 PM - Call to Order
- II. Verification of Quorum
- III. Introductions
- IV. Approval of minutes from last Annual Homeowner Association Meeting
- V. Presentation of Candidates for Board of Directors
- VI. Explanation of Online Election
- VII. Financial Review
- VIII. Future Plans / New Business
- IX. Adjourn
- X. Question and Answer

2025 Annual Meeting Question or Comments

This form must be submitted no later than Noon Thursday, December 4, 2025

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