

Highbridge Homeowners Association, Inc.

NOTICE OF TRANSITION MEETING Tuesday, September 17, 2024 6:30 P.M.

Dear Highbridge HOA Member,

In accordance with Article 3, Section 3.5 of the Bylaws for Highbridge HOA, you are hereby given notice that an Election Meeting of the Members is scheduled for **Tuesday September 17, 2024, at 6:30 p.m.**, via Go To Meeting

An election will be held to fill three (3) positions on the Board of Directors. If you are interested in running, please complete the Candidacy Form and return it to Legacy Southwest Property Management. Nominations will not be accepted from the floor during the meeting.

A proxy is a written instrument, signed by the member, which duly appoints the member's voting rights and attendance. The Bylaws state that in order to hold a meeting and conduct business of the Association, there must be a quorum present. A quorum is the number of homesrepresented either in person or by proxy. **The quorum required to elect directors is ten percent (10%) of all lot owners.** If the quorum for the transition meeting is not met, the Association will not be able to conduct any Association business, and will incur additional expenses to recall, reschedule and re-notice.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/615495869>

You can also dial in using your phone.

Access Code: 615-495-869

United States: [+1 \(646\) 749-3122](tel:+16467493122)

If you are attending by proxy, please complete and return the proxy to ivori@legacysouthwestpm.com no later than Noon on Monday, September 16, 2024.

The meeting will begin promptly at 6:30 p.m. We look forward to having you join us. If you have any questions, please call Ivori Moore at 214-705-1615, Option 8.

If a quorum is not reached by proxy, the meeting will be moved to a later date.

Regards,

Ivori Moore
Association Manager

Legacy Southwest Property Management, LP
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034
Phone: 214-705-1615 Email: ivori@legacysouthwestpm.com

Highbridge Homeowners Association, Inc.

AGENDA

2024 TRANSITION MEETING

- I. Call to Order**
- a. Establish Quorum
 - b. Proof of Notice
 - c. Introductions

II. Election of Board Members

III. Adjournment

IV. Questions & Answers

***Voting results will be posted on Community Website and sent via Email Blast within 72 hours of the Meeting.**

Highbridge Homeowners Association, Inc.

PROXY

2024 TRANSITION MEETING

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below ("my Proxy Holder") my revocable Proxy as a Member of the Highbridge Homeowners Association, Inc. (the "Association"), at the Transition Meeting of the Association scheduled for September 17, 2024 or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints:

Option #1 _____ (name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

Option #2 **This proxy is to be used for quorum purposes only.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Transition Meeting for which it is given.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Owner's Name (Printed)

Signature of Owner

Owner's Property Address

Date

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy. This form may be mail or e-mailed. Please see information below.

The deadline to return the proxy is Monday, September 16, 2024

Legacy Southwest Property Management, LP
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034
Phone: 214-705-1615 Email: ivori@legacysouthwestpm.com

Highbridge Homeowners Association, Inc.

Candidate Questionnaire

Name: _____ Address: _____

Phone: _____ Email: _____

Introduce yourself; include business, Homeowner Association experience and number of years as a member of Highbridge Homeowners Association, Inc.

Reason(s) for running for the Board of Directors. Include all neighborhood interest and goals that you would like to see accomplished for the Association.

Areas that you think can be improved upon with the Association and Board of Directors

What areas could you make the greatest contribution: Architectural, financial, maintenance, social, etc.

Do you have any commitments that will deter you from serving on the Board of Directors? (Travel, employment, other meetings) _____

By submitting this form and signing below, I acknowledge that I accept those responsibilities as described in the Governing Documents of the Association if elected. I am also aware that information provided on this questionnaire will be published in the 2024 Transition Meeting Power Point.

Signed _____

Date _____

Please return this form via email to ivori@Legacysouthwestpm.com or by mail to 8668 John Hickman Parkway, Ste. 801 Frisco, Texas 75034 by Noon on September 16, 2024.